

Winnefox Services Received by the Brandon Public Library in 2008

Consultation

Winnefox provides consultative services to Library Directors and trustees.

In 2008 the Winnefox Director or Assistant Director:

- Responded to 9 inquiries from Library Director
- Met with new Director
- Answered 2 annual report questions and reviewed completed report

The Assistant Director kept Directors informed of current legislative and legal developments, including:

- Summary of Act 61 (relating to gift funds)
- Information on new ADA & FMLA regulations
- Posting of labor law posters

The Assistant Director prepared statistical reports comparing funding and use between libraries and counties

Winnefox staff:

- Set up and maintained advocacy contact database (Speak up email list) and sent out monthly mailings
- Edited and printed quarterly Trustee Tale newsletters

Continuing Education

Winnefox provides continuing education programs for Library Directors, staff, and trustees.

- Library Director, staff members, or trustees attended 2 workshops
- Access to 'professional collection' of library-related books

County Planning

For the benefit of all Fond du Lac Co. libraries, the Winnefox Assistant Director:

- Attended Ag & Ed Committee meeting and meeting with County Executive
- Edited quarterly Shhhout newsletters
- Coordinated and attended county Library Director (LAC) meetings

Winnefox coordinates group purchase of county library cards

The Assistant Director coordinated required statistical reporting to county clerks and Act-420 billings

Interlibrary Loan

Winnefox provides access to materials in libraries outside of Winnefox, including the UW System and the State Historical Society. In 2008 the library

- Received 3 items from Wisconsin libraries outside Winnefox
- Received 2 items from libraries outside of Wisconsin

Internet Access

Winnefox provides:

- Wireless internet access
- High-speed internet access
- Email accounts for Director and staff

PC Services

Winnefox staff provides PC purchasing and troubleshooting services.

- 6 PC service calls via remote access

Printing & Graphics

Winnefox provides graphic design and printing service for member libraries.

- 3,175 pieces printed for library
- Notable projects: summer library program, art open house, author visits

Online Resources

Winnefox provides access to a variety of online resources, including:

- Health, business, auto repair, genealogy, & biography databases
- Downloadable audiobooks, video, & music through Overdrive
- NetLibrary ebooks
- Fond du Lac Vital Records Database (at <http://www.fdlpl.org/vital.html>)
- Oshkosh Vital Records Database (at <http://www.oshkoshpubliclibrary.org/vitalrecords.html>)
- Live 24/7 chat & email reference service (reference questions from 34 patrons were answered via chat, email & IM reference service)

Winnefox provides monthly usage statistics for these online resources (available at <http://asp.winnefox.org/extranet/erstats/>)

Shared Automation System and Technology Support

- Daily, monthly, annual and individual statistical reports were produced
- 48 Individual questions answered or reports run
- Winnefox provided customized annual circulation spreadsheet
- System-coordinated purchases of county library cards, barcodes, receipt printer paper, etc.

Summer Reading Program Support

- Winnefox paid for one summer reading program performer
- Winnefox provided commercially-produced SLP materials which would have cost the library \$22.95
- System-coordinated purchases of other materials
- Winnefox booked & handled paperwork for 3 summer reading program performers

WCTS

- 1 item processed through WCTS
- 4 CDs/DVDs refinished through WCTS
- Library is a member of the ABC, DVD & playaway circuits
- Library received 1 visit by WCTS staff

Website Design

- The library website is hosted on Winnefox servers
- Winnefox coordinates purchase of library domain names
- Winnefox staff provided ongoing website maintenance; updated website 6 times
- Winnefox staff added access to 4 resources and 13 recommended websites on research tools pages (<http://asp.winnefox.org/er/brandon.asp>)

Delivery

Winnefox provides the delivery service that connects Winnefox libraries with each other and with other libraries around the state.

- Library receives van delivery service 3 days per week
- Library received and sent 382 red boxes
- Library borrowed 1,096 items from other Winnefox libraries. 10.73% of the items checked out by the library were owned by other libraries.
- Library loaned 2,758 items to other Winnefox libraries